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Transportation Director

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BUTTS COUNTY SCHOOLS
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The responsibility of the Parent:

- **Make sure your child is at their designated bus stop and is ready to board when the bus arrives at least 5 minutes prior to assigned pickup time.**
- **Please make sure your most current address is updated with Registration Office.**
- **Make sure a parent/guardian or a designee is present or visible at the bus stop for all student(s) under the age of 9. If an adult is not present and visible the driver will return the student(s) back to their respective school where they will need to be picked up.**

***At the Bus Stop

- **Stay 12 feet off the road.**
- **No horse playing.**
- **Allow younger students to board first.**
- **Report any strangers hanging around or near bus stop.**
- **Be at your bus stop and ready to board at least 5 minutes prior to bus arriving.**
- **Do Not walk along beside the bus when boarding.**
- **Always stay in the sight of the driver.**
- **If you have to cross a lane of traffic to board always wait for the bus to make a complete stop before approaching the road; then wait for the driver to signal.**

***What to do if I want my child to ride the bus to a different address?

- **If you have moved, contact the Registration Office to update your address.**
- **Write a note to your child's school.**
- **The front office will verify the information**
- **Then they will give a bus pass for your student to present to the driver.**
- **If the bus is NOT at capacity, your child will be allowed to ride. If the bus is at capacity, your child will be sent back to the office to make other arrangements.**

***What not to do!!

- **Do not put your child on a bus that they are not assigned to.**
- **Do not write a note and ask your child to give to the bus driver.**
- **Do not tell the driver in the morning about a change in the afternoon.**
- **Do not call the transportation office or the bus driver to make changes.**