

BUTTS COUNTY SCHOOL SYSTEM

Tuition Application Form

Student's Full Name: _____

Grade Level: _____

Parent/Guardian Name: _____

DOB: _____

Address of Primary Residence: _____

County in which you reside: _____

Parent/Guardian Phone Number(s): _____

Email Address: _____

Previous/Current School Attended: _____

Requested School (the school you wish for the child to enroll): _____

Reason for Tuition Application Request:

1. Has your child ever been retained in a grade level? Yes NO
If yes, what grade year? _____
2. Has your child ever been expelled or assigned to an alternative education environment due to discipline infractions at school or in the community? Yes No (If yes, attach explanation.)
3. Is your child currently served under an Individualized Education Program (IEP) or 504 Plan?
 Yes No (If yes, attach a copy.)

Please attach a copy of the following academic records:

- Last grade report
- Standardized testing report
- Current Transcript (middle and high)
- Attendance report
- Discipline report
- IEP/504 (if applicable)

PLEASE SUBMIT THIS FORM ALONG WITH ALL THE REQUIRED ACADEMIC RECORDS TO THE BUTTS COUNTY BOARD OF EDUCATION ATTN: SUSAN SARSANY, SCHOOL SOCIAL WORKER, 181 NORTH MULBERRY STREET, JACKSON, GA 30233.

FOR SCHOOL USE ONLY

TO BE COMPLETED BY RECEIVING SCHOOL PRINCIPAL

I have reviewed the seating space availability in our school for the requested grade level, and there is available classroom space (based on published State Board Rule class sizes: 20 Kindergarten, 21 Grades 1-3, and 28 Grades 4-5).

Yes No

I have reviewed the child's educational records and previous adherence to Board of Education policy (Attendance and Behavior).

Yes No Not Applicable (child has never been enrolled in a public school)

I have reviewed the child's current requirements for educational services under IDEA/504, and I have consulted with relevant Central Office staff to ensure that the school can serve the child without having to create/provide additional programs and personnel staffing as a result of the parent-requested transfer/waiver of attendance zone.

Yes No

As principal of _____ School, it is my recommendation that this request be:

Approved

Denied

Principal Signature and Date

Letter sent to parent by principal indicating approval or denial of application.

Principals – please forward application and letter sent to the parent to the SSW.

SSW will contact parent if approved.

Contract signed and 1/2 of the tuition is paid.