

Jackson Elementary After School Program
Directors: Mrs. C. Cabral & Ms. M. Spann
Contact 770-775-9480
Ext. 8085

Morning Care: 6:30 A.M. - 7:20 A.M. \$3 per day
Time: 3:15 P.M. – 6:00 P.M.
Cost: \$8.00 per day

Payment: Check, Cash, or Money Order

- Make checks payable to Jackson Elementary School.
- Payments must be made on Monday of each week.
- If payments are not made on Monday, students may not attend the after school program the next day.

Discipline:

- Behavior - Parents will be notified of each offense.
 - 1st offense - written warning
 - 2nd offense – one(1) week dismissal from program
 - 3rd offense - dismissal from program for the remainder of the school year

Afterschool Begin Time:

- Students who are not picked up by 3:15 will be charged \$8 afterschool fee

Late pick-up/charges:

- If you are late picking up your child you will be charged \$1.00 per minute after 6:00. If no contact is made for student pick-up by 6:30, the student will then be cared for by the Sheriff's office. If you are going to be late, please attempt to contact us before 6:00. This lets the staff know that you are on your way but this does not exempt you from the \$1.00 per minute late fee.
 - 1st offense \$1.00 per minute after 6:00 with verbal notification
 - 2nd offense \$1.00 per minute after 6:00 with written notification
 - 3rd offense \$1.00 per minute after 6:00 with removal from program
- Please remember that our staff members have children and appointments of their own and depend on leaving at 6:00 each day.

Exemption Notice:

- I have been informed that this program is not a licensed child care facility. I also understand that this program is not required to be licensed by the Georgia Department of Early Care and Learning and this program is exempt from state licensure requirements.

Please sign to acknowledge that you and your child have read and understand the procedures.

Student: _____ Parent/Guardian: _____